

## **ADMINISTRATIVE POLICY**

### **PROHIBITING SMOKING IN CERTAIN AREAS AND TIMES WITHIN THE CITY'S PUBLIC PARKS**

#### **I. PURPOSE.**

The purpose of this policy is to establish the practice and procedure for prohibiting Smoking in certain areas and during certain times within the City's public parks.

#### **II. PRACTICE.**

The Parks & Trails Department, under the direction of the City Manager, shall be the lead department in the administration of this policy. Support and assistance shall be provided by the user departments.

#### **III. PROCEDURE.**

1. For the purpose of this policy, the following definitions shall apply:
  - a.) A playground shall be defined as any portion of public park land that is designed and equipped with play structures such as swings, climbing structures, or the like, primarily, but not exclusively, set aside for children's play. This definition shall include a skateboard park.
  - b.) A play field or play court shall be defined as any portion of public park land, either fenced or unfenced, that is designed, equipped, and prepared for playing of a game or match, such as soccer, softball, tennis, volleyball, that is used for recreational or competitive play. This includes bleachers, stands and dugouts.
  - c.) A pavilion shall be defined as any portion of public park land that is designed as a covered picnic area, such as pavilions, gazebos, shade structures, and covered picnic tables.
  - d.) Smoking shall be defined as having in possession or control any lighted cigar, cigarette, e-cigarette, other lighted tobacco substance in any form and any nicotine delivery product or device. FDA-approved cessation aids, such as nicotine patches and gum, are excluded from this policy.
2. Smoking is prohibited in all City of Hot Springs Public Park playgrounds and within a 25 foot radius of such playgrounds.
3. Smoking is prohibited in all City of Hot Springs Public Park play fields/play courts and within a 25 foot radius of such fields or courts, during all league programs. Designated smoking areas at Kimery Park are described as behind outfield fences between fields 1 & 2 and fields 3 & 4.
4. Smoking is prohibited in all City of Hot Springs Public Park pavilions.

5. Smoking is prohibited in all City of Hot Springs Public Park restroom facilities. This includes all permanent and temporary restroom facilities.

**IV. CROSS REFERENCES.**

(Example - City Code of Ordinances/City Employee Handbook, Page 32.)

**V. EFFECTIVE DATE.**

This administrative policy shall be effective from and after Feb 1, 2016. All previous editions are hereby suspended. Revisions and amendments, if necessary, shall be issued by the City Manager.

  
\_\_\_\_\_  
City Manager

Date: 2-1-2016