



Case # _____

CITY OF HOT SPRINGS
TYPE "A" HOME OCCUPATION CONDITIONAL USE

Business Name: _____

Business Address: _____

Parcel ID# _____ **Zoning Classification:** _____ **District:** _____

Description of the proposed Business Activities: _____

<u>Applicant/Agent</u>	<u>Property Owner (If different)</u>
Name: _____	Name: _____
Address: _____	Address: _____
City, St, Zip: _____	City, St, Zip: _____
Telephone: _____	Telephone: _____
Fax: _____	Fax: _____
Email: _____	Email: _____

PROPERTY OWNER CERTIFICATION: I (We), the undersigned, hereby certify that I(we) are the owner(s) of the property for which this application is being made and I(we) concur with the applicant's request as described herein.

_____ Signature	_____ Signature
_____ Printed Name	_____ Printed Name
Date: _____	Date: _____

It is our goal to assist you in making your project a success in a timely manner. Please call if you have any questions or need assistance from the City of Hot Springs Planning Department, 133 Convention Blvd., Hot Springs, AR 71901 (501-321-6650).

NO FEE	Date Rec'd: _____	Rec'd By: _____
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Type "A" home occupations are only those occupations which meet all requirements listed below and are approved administratively by city staff. [*If you move or close your business, please contact the Planning Department at 501-321-6856 so that we can update your application and file.*](#)

(initial)

- _____ The home occupation is located completely within the principal dwelling unit.
- _____ The home occupation is solely operated by the owner(s) and occupant(s) of the dwelling. No non-resident persons are employed.
- _____ The home occupation is not primarily a retail sales operation. (Incidental sales, i.e. shampoo, cosmetics, are permitted.)
- _____ The home occupation does not occupy more than 25 percent of the gross habitable ground floor area of the principal dwelling unit. A sketch of the floor plan is required.
- _____ The home occupation does not display merchandise or have outside storage of equipment or materials.
- _____ The home occupation does not alter the external appearance of the principal dwelling unit.
- _____ The home occupation does not create noise, vibration, glare, fumes, electromagnetic interference, odors, or air pollution outside the principal dwelling unit.
- _____ The home occupation has no more than one non-illuminated business identification sign mounted flush to the dwelling unit, not more than two square feet in area.
- _____ The home occupation does not involve the storage of hazardous materials, other than substances of a type and quantity customarily associated with a home or hobby.
- _____ The home occupation will not cause more than one customer vehicle to be parked in the vicinity of the principal dwelling unit at a time.
- _____ The home occupation does not involve the external or visible manufacturing of goods on-site.

Business Name: _____

Business Address: _____

Applicant Name (please print): _____

Applicant's signature: _____

Staff Reviewer: _____

Date: _____