

City of Hot Springs – Community Development Block Grant CDBG Program Year 2023 Funding Application

Municipal Projects on Public Property

Projects located on public property that will be designed, managed and maintained by the City of Hot Springs, e.g. sidewalks, public parks, bus shelters, curb and gutter, street or drainage improvements.

Deadline: January 27, 2023, 4:00pm. Incomplete applications will not be considered. One project per application only. Please review CDBG Application Instructions before completion. Questions can be directed to Andrew Coker, CDBG Administrator, (501) 321-1870 acoker@wcapdd.org

Project Name:			
Project Location:			
Total \$ Requested:			
Total Project Cost			
Cost Breakdown by item/activity:			
Is CDBG the primary source of funding for the proposed project? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Other Funding Sources:			
Amount of non-CDBG funds committed to the project at time of application			\$
Total amount of all Federal funds in project regardless of source			\$
Estimate Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No		Map/Plans Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No
REQUIRED ATTACHMENTS FOR NON-PROFITS:	Copy of Bylaws:	List of Board of Directors:	Conflict of Interest Policy:
	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
			Mission Statement: <input type="checkbox"/> Yes <input type="checkbox"/> N/A
Organization Name:			
Mailing Address:			
Contact Name:			
Contact Email:			
Contact Phone:			
Web Address:			
Federal Tax ID#:			
CAGE:			
Type:	<input type="checkbox"/> Public/Gov Agency		<input type="checkbox"/> Neighborhood or Community Association
	<input type="checkbox"/> Non-Profit with 501c3	<input type="checkbox"/> Corporation/Business	Other:
REQUIRED: Municipal project applications require the involvement, review and approval of applicable City Department Director(s). Please describe the City staff you consulted.			

Proposed Project Description:

Be as detailed as possible including specific purpose of funding, location of project, current problem to be solved, etc.

Demonstration of Need:

Describe why this project is needed. What hardship persists if this project is not funded?

Revitalization:

Describe any revitalization efforts in the area over the past year, and those planned over the next year (not including this application). For example, public infrastructure improvements, economic development, changes initiated by residents, paving plans, grants, a non-profit park or garden, etc. If no noticeable revitalization has occurred or is planned it is okay.

Target Population & Community Impact:

Who will benefit from this project and how?

Approximately, how many people were involved in creating this application?

Describe outreach efforts:

Who was included in assessing needs and deciding this project was important, and how was it done?
An optional attachment can be included if additional space is needed.

Readiness:	
Describe expected timeline of activities and spending, include information regarding the discussions you have had with City staff, planning and estimates.	
Are there project plans and/or materials ready now?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please describe the plans and activities to date:	
Do you have non-CDBG funding sources committed to this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please describe the funding amount, source, private, public and/or in-kind, availability, and certainty of funds:	
Do you have plans to obtain additional non-CDBG funding?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please describe the funding source, private, public and/or in-kind, availability, and certainty of funds:	
Community gardens, plantings, green spaces, parks, etc. require regular care & upkeep. If this project will need ongoing maintenance, describe how/when it will be done, and by whom:	
Will this project require funding over multiple years to complete (phased)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please describe phases in detail (NOTE: this application is for 1 fiscal year only. Additional phases require additional applications and future funding is not guaranteed even if this project is approved):	

Optional Additional Information:

CONFLICT OF INTEREST STATEMENT
City of Hot Springs Community Development Block Grant Application

Federal law (24CFR570.611) prohibits persons who exercise or who have exercised any functions or responsibilities with respect to the Community Development Block Grant –or- who are in the position to participate in a decision making process –or- to gain inside information with regard to such activities, may obtain a financial interest or benefit from an assisted activity either for themselves or those whom they may have family or business ties, during their tenure or for one year thereafter.

I hereby certify to the best of my knowledge and belief that no staff member, member of the Board of Directors, nor officer of _____ (applicant organization) is currently, nor has been within one year of the date of this application, employed by the City of Hot Springs, a member of the Community Development Advisory Committee (CDAC), nor a member of the City of Hot Springs Board of Directors.

I further attest that no staff member or officer of the applying organization is a business partner or immediate family of a City employee, a member of the Community Development Advisory Committee (CDAC), or a member of the City of Hot Springs Board of Directors.

Funds requested will not be used to pay the salaries of any of the applicant organization’s staff who is or has been within one year of the date of this application a City employee, a member of the Community Development Advisory Committee (CDAC), or a member of the City of Hot Springs Board of Directors or a business partner or immediate family of any of the preceding; nor will the applicant organization award a subcontract to any such individual.

Name: _____

Title: _____

Signature: _____

Date: _____