

**MINUTES**  
**HOT SPRINGS ARTS ADVISORY COMMITTEE**  
**October 11, 2022 12:00 PM**  
**111 Opera Street, Suite A**

**1. Roll Call of Committee Members**

Committee Members present: Nan Cameron, JoAnn Mangione, Kara Gunter, and Alix Stafford. Excused: Dale Blackwelder, June Simmons, and Eli Vega. Staff: Anthony Whittington, Kathleen Fason.

**2. Approval of the Agenda**

Alix made a motion to approve the October 11, 2022 agenda. Nan seconded. Motion passed.

**3. Approval of the Minutes**

Nan made a motion to approve the August 9, 2022 minutes. JoAnn seconded. Motion passed.

**4. Introduction of Guests**

**5. BUSINESS:**

**A. Call for Artist/RFP Jean W. Wallace Wetlands Trailhead:** Only one bid was received and it was over budget and did not focus on the wetlands theme we want. After reassessing the requirements for this project, it was decided that it could be accomplished in-house. Costs and design will be presented at the November meeting. During budget meetings with the City Manager, it was decided to re-appropriate the leftover funding in the Art Purchases capital account to 2023 budget to secure the funding needed for the trailhead project.

**B. Tranquility Garden Progress:** Anthony went over Finances' "Purchasing Manual Threshold Limits and Defined Ranges" policy with the committee. He stated that with the capital funds being re-appropriated, all future art purchases need to be planned for around mid-year in 2023. In the meantime, the committee can work on receiving informal bid and written documentation for planned purchases over \$10,000 but under \$35,000. Kathleen showed the group the bronze signage that was received for the entryway at the garden. Parks staff will work on installation of the sign, concrete slabs for the antique benches being donated by Bart and Alix Stafford, and landscaping after the holiday lights displays are up. Nan said that Bennett Brothers may be willing to donate stone for the Jean W. Wallace Wetlands Trailhead since we no longer need the stone for entry walls. Anthony asked if she would check with them.

**C. Grants, Fundraising Suggestions:** JoAnn asked for specifics on projects that we are needing funding for so she would have a better chance at receiving donations. After discussion the committee decided that the Trailhead is the most pressing need at the moment and Anthony said he will have costs and design at next month's meeting to assist in their endeavor to fundraise.

**6. Arts Advisory Committee comments:**

- Nan inquired about the Car sculpture that was donated by Dale Blackwelder. Anthony said he had been powder-coated and he explained the design for a pedestal that was suggested by Crew Leader Eric Thomason. It would be a track that the car would be placed on that would be suspended from the pedestal.

**MOTION:** Nan made a motion to accept the design for a pedestal for the Car to be presented at the November meeting. Kara seconded. Motion passed unanimously.

- Alix discussed a packet she is preparing for the City Manager. In it she gives a detail of the work that has been accomplished by the AAC over the last two years in spite of the COVID challenges. She shared the packet elements with the committee by email before the meeting date. She will be sending it after a few minor adjustments.

**7. Parks & Trails Director comments:**

**8. Adjournment:**

JoAnn made a motion to adjourn. Kara seconded. Motion passed. Adjourned 1:02 PM. Next meeting is Tuesday, November 8, 2022, 12:00 P.M., Parks Conference Room, 111 Opera Street, Suite A.

ATTEST: \_\_\_\_\_  
Anthony Whittington, Director  
Parks & Trails Department

APPROVAL: \_\_\_\_\_  
Dale Blackwelder, Chairman  
Arts Advisory Committee